

2 March 1964

MEMORANDUM FOR: Deputy Director for Plans
SUBJECT : Annual Research and Development Seminar

1. We are approaching the time when, as in the past few years, we have hosted a Research and Development Seminar for selected senior individuals in the Clandestine Services for the purpose of explaining and seeking guidance for our proposed R&D Program for the forthcoming fiscal year. As you know, Area Division responses to this exercise have been most gratifying in the past and have significantly influenced the direction of our program. This year we propose to have the conference sometime in April (date not yet determined) and lasting about a day and a half. It will either be held at [REDACTED]

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2. The following is a list of individuals whom I am suggesting for your approval as invitees:

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In addition to the above, I would like to suggest that we invite John Clarke, Director of Budget, Program Analysis and Manpower, as an observer.

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3. I realize these are all busy and valuable people, but we have found this kind of quality and level of individuals essential to responsible guidance to our FY 1965 [REDACTED] expenditure in R&D. Any deletions, additions, or other suggestions will be appreciated. If you wish to discuss this further, please advise.

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Chief

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SUBJECT: (Optional)

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DATE

2 March 1964

TO: (Officer designation, room number, and building)

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COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

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4 - MAR 1964

EYES ONLY

1 & 9. P. L. Lander

R.

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